



Another Development
No (62), 5th Floor, Nyaung Tone Street,
Sanchaung Township, Yangon.

Vacancy Announcement
for
Junior Research Associate

AD (Another Development) was set up in 2015 specifically to address some of the problems besetting Myanmar society in the new era and to advocate for public policy improvements. We are an independent not for-profit policy institute.

AD has four functional departments; strategic communication, research and advocacy, consulting and professional services and operation support departments.

There are five thematic areas that **AD** focuses on; human rights, multiculturalism, decentralization and federalism, rural economic development and social enterprises, and E-government and E-citizen.

AD's approach to policy research is holistic and thus one theme area will be included as crosscutting theme in other theme area research. The target audiences are governments (sub-national), media, business and local community, youth and different organizations, and the communication strategy for each target group will be crafted differently.

AD has set the motto of the organization to be “Dignity, Cooperation and Prosperity” and many of the programs we anticipated to roll out in the coming five years reflect these priority.

Another Development is looking for the best fit candidate for the following position:

Post Title	:	Junior Research Associate (In/VA001/December 19)
No. of Post	:	1
Duty Station	:	Yangon (Frequent travel around within Myanmar)
Report to	:	Executive Director
Contract Period	:	(1) year with possibility of extension
Deadline of Application	:	10 th of December, 2019

Key Responsibilities

The Junior Research Associate will support and work under the department of Research and Advocacy for the smooth running of the research activities.



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Research Activities

- Support the team in all tasks to its research initiatives, data analysis and writing the paper;
- Conduct interviews with a variety of stakeholders (civil servants, members of parliaments, youth groups, women leaders, etc), and using a full-range of qualitative research techniques and mixed with quantitative research method;
- Assist in authoring research reports, briefing notes, policy papers, and other materials as required;
- Help to develop and coordinate research dissemination and follow-up activities, including providing substantive advice on the future direction of the program; and other duties as required;
- Develop presentation materials and reports as requested;
- Any other tasks as assigned

Communication Support Activities

- Support the development of regular reports (e.g. monthly, quarterly and annual reports);
- Participate in team weekly and program meetings (e.g. taking meeting minutes if necessary);
- Support in logistic and translation for workshops, training activities and field work if necessary.

Qualification & Experiences

- Graduate degree holder in social science, public policy, public administration, political science and other relevant field of study
- Minimum one year experience in public policy research field
- Motivation to learn and explore in the community which is contributing to the country's development
- Interest in the issues of AD works on, human rights, multiculturalism, decentralization and federalism, rural economic development and social enterprises, and E-government and E-citizen

Key Competencies

- Good communication skills, well-organized, solution oriented, able to work independently
- Flexibility in working with team
- Good written and spoken ability both in English and Myanmar
- Good computer skills in using Microsoft Office package and basic knowledge on using statistic software such as, SPSS etc..



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- Effectively manage on flexible working hours according to arising needs to travels and ad hoc tasks
- Have full commitment for mutual supporting

Desirable

- Highly appreciate who are interested on public policy, public administration, social science and political science
- Young people aged 20-30 are encouraged to apply
- Positive attitude to challenges
- Good analytical skills
- Strong interest on learning/exploring/innovating and sharing for alternative solutions for the sustainable development of Myanmar

Application Procedure

- Interested candidates are invited to submit a one page cover letter, along with updated CV (no more than 2 pages), scan copy of degree certificate and one recommendation letter.
- We refer to receive application only through the following email address : armucho.hsepaw@gmail.com, hsepawhtoo@anotherdevelopment.org
- Application deadline is 10th of December, 2019.

Note: Only those who are short-listed will be contacted for interview.